



NOTICE

NOTICE IS HEREBY GIVEN THAT THE NINETEENTH ANNUAL GENERAL MEETING of THE MEMBERS OF TATA POWER TRADING COMPANY LIMITED will be held on Friday, the 24th day of June 2022 at 10:00 a.m. (IST) through Video Conferencing/ Other Audio Visual Means, to transact the following business:

Ordinary Businesses:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2022 together with the Reports of the Board of Directors and the Auditors thereon.
2. To declare a dividend on Equity Shares for the financial year ended 31st March 2022.
3. To appoint a Director in place of Ms. Kiran Gupta (DIN: 08196580), who retires by rotation and, being eligible, offers herself for re-appointment.
4. To appoint a Director in place of Mr. Sanjay Kumar Banga (DIN: 07785948), who retires by rotation and, being eligible, offers himself for re-appointment.
5. **Re-appointment of Statutory Auditors of the Company**

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act 2013 ("the Act") (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and the Companies (Audit and Auditors) Rules, 2014, as amended from time to time, M/s S.R. Batliboi & Co. LLP (LLP Identification No AAB-4294/ FRN: 301003E/E300005) be and are hereby appointed as Statutory Auditors of the Company, to examine and audit the accounts of the company, for second term of five years to hold office from the conclusion of nineteenth Annual General Meeting upto the conclusion of twenty fourth Annual General Meeting of the Company (i.e. from FY 2022-23 to FY 2026-27), on such remuneration plus applicable taxes, travelling and out of pocket expenses on actual basis, as may be determined and recommended by the Audit Committee in consultation with the Statutory Auditors and duly approved by the Board of Directors of the Company.

FURTHER RESOLVED that the Board of Directors of the Company be and are hereby authorised to do all acts, matters, deeds and things and take all such steps as may be necessary, proper or expedient to give effect to this Resolution."

Tata Power Trading Company Limited,

Shatabdi Bhawan, 2nd Floor, Plot No. B-12 & 13, Sector 4, Noida, Uttar Pradesh-201301

Tel: +91 120 610 2000, Fax: + 91-120 254 0050

Website: www.tatapowertrading.com, Email: TPTCLMarketing@tatapower.com

Regd. Office: Corporate Centre, 34, Sant Tukaram Road, Carnac Bunder, Mumbai-400009

CIN No: U40100MH2003PLC143770



Special Business:

6. Appointment of Mr. Amar Jit Chopra as a Director

To consider and, if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution:

"RESOLVED THAT Mr. Amar Jit Chopra (DIN: 00043355), who was appointed by the Board of Directors, as an Additional Director of the Company with effect from 14th October 2021 and who holds office up to the date of this Annual General Meeting of the Company in terms of Section 161 and any other applicable provisions, if any, of the Companies Act, 2013 ('Act') (including any modification or re-enactment thereof) and Articles of Association of the Company and who is eligible for appointment and has consented to act as a Director of the Company and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director of the Company, be and is hereby appointed as a Director of the Company liable to retire by rotation."

NOTES:

- (1) In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its General Circular nos. 14/2020 and 17/2020 dated April 8, 2020 and April 13, 2020 respectively, in relation to "Clarification on passing of ordinary and special resolutions by companies under the Companies Act, 2013 and the rules made thereunder on account of the threat posed by Covid -19", General Circular no. 20/2020 dated May 5, 2020, General Circular nos. 02/2021 and 21/2021 dated January 13, 2021 and December 14, 2021 respectively in relation to "Clarification on holding of annual general meeting (AGM) through video conferencing (VC) or other audio visual means (OAVM)", (collectively referred to as "MCA Circulars") permitted the holding of the Annual General Meeting ("AGM") through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the MCA Circulars, the AGM of the Company is being held through VC/OAVM. The registered office of the Company shall be deemed to be the venue for the Nineteenth Annual General Meeting of the Company.
- (2) The relative explanatory statement pursuant to Section 102 of the Companies Act 2013 (the Act) and the rules made thereunder, in regard to the business set out in item no. 5 & 6 and the relevant details of the Directors of the Company seeking re-appointment as set out in item nos. 3 & 4 above as required under Secretarial Standard-2 on General Meetings issued by The Institute of Company Secretaries of India, are annexed hereto.
- (3) Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members

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will not be available for the AGM and hence the Proxy Form, Attendance Slip and route map of AGM are not annexed to this Notice.

- (4) Corporate Shareholders are required to send a scanned copy (PDF/JPG Format) of its Board or governing body resolution/authorization etc., authorizing its representative to attend the AGM through VC/OAVM on its behalf and to vote in the meeting to be held through VC/OAVM.
- (5) If the dividend, as recommended by the Board of Directors, is approved at the AGM, payment of such dividend subject to deduction of tax at source will be made in accordance with provisions of the Companies Act 2013 and the rules made thereunder. The Company will make adequate provisions for paying dividends directly in members' bank accounts through the Electronic Clearing Service (ECS) or any other electronic means.
- (6) Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc.
- (7) In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- (8) Members seeking any information with regard to the financial statements or any matter to be placed at the AGM, are requested to write to the Company on or before 24th June 2022 through email on komaljolly@tatapower.com. The same will be replied by the Company suitably.
- (9) Notice of the AGM along with the Annual Report 2021-22 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company, unless any Member has requested for a physical copy of the same. In furtherance of the Green Initiative, physical copy of the Notice of the AGM along with the Annual Report 2021-22 is being sent by the permitted modes to those Members whose e-mail addresses are not registered. Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website <https://tatapowertrading.com/>
- (10) Members attending the meeting through VC/OAVM shall be counted for the purpose of determining the quorum under Section 103 of the Act.
- (11) The Members can join the AGM through VC/OAVM facility which shall be kept open for the members 15 minutes before the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The Company may close the window for joining the VC/OAVM facility 15 minutes after the scheduled time to start of the AGM.

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- (12) As per section 107 of the Companies Act, 2013 above resolutions will be passed with help of voting by a show of hands as it is easier and more straight forward on a practical level at the AGM.
- (13) The Company ensures that all other compliances associated with the provisions relating to general meetings viz. making of disclosures, inspection of related documents and registers, by members, including Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act 2013, the Register of contracts or arrangements in which the Directors are interested under Section 189 of the Companies Act 2013 and all other documents referred to in the Notice or authorizations for voting by bodies corporate, etc. as provided in the Act and the Articles of Association of the Company are made available for inspection through electronic mode.
- (14) In case of a demand for a poll, the members shall cast their vote on the resolutions only by sending emails through their email addresses that are registered with the Company. The said emails to be sent to komaljolly@tatapower.com.
- (15) To support the 'Green Initiative', Members who have not registered their e-mail addresses so far, are requested to register their e-mail addresses for receiving all communication including annual reports, notices, circulars, etc. from the Company electronically.
- (16) Members may obtain meeting link and password by sending scanned copy of: i) a signed request letter mentioning your name, folio number and complete address; and ii) self attested scanned copy of the PAN Card and any document (such as Driving License, Bank Statement, Election Card, Passport, AADHAAR Card) in support of the address of the Member as registered with the Company; to the email address of the Company i.e. komaljolly@tatapower.com.
- (17) The Company ensures that the AGM through VC/OAVM facility allows two way videoconferencing or MS Teams for the ease of participation of the members and the participants are allowed to pose questions concurrently or given time to submit questions in advance on the e-mail address of the Company i.e. komaljolly@tatapower.com.
- (18) The confidentiality of the password and other privacy issues associated with the designated email address shall be strictly maintained by the Company at all times. Due safeguards with regard to authenticity or email address(es) and other details of the members shall also be taken by the Company.

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- (19) The meeting will be conducted through audio visual means (MS Teams). Members may participate in the meeting through the following link:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Tata Power Co. Ltd.

[Learn More](#) | [Meeting options](#)

- (20) Disclosures with regard to the manner in which framework available for use by the members and clear instructions on how to access and participate in the meeting are clearly mentioned in this AGM Notice. 9958004416 is the helpline number for those shareholders who need assistance with using the technology before or during the meeting.
- (21) The Chairman may decide to conduct voting by show of hands, unless a demand for poll is made by any member, in accordance with Section 109 of the Companies Act 2013 and the rules made thereunder.
- (22) Instructions for members participating in the 19th AGM through VC/OAVM facility are as under:
- Members may attend the AGM, by following the invitation link sent to their registered email ID. By Clicking on JOIN MEETING they will be redirected to Meeting Room via browser or by running Temporary Application. Members are encouraged to join the Meeting through Laptops for better experience.
 - In case of Android/iphone connection, participants will be required to download and Install the appropriate application as given in the mail to them. Application may be downloaded from Google Play Store/ App Store.
 - Further Members will be required to allow Camera and use Internet audio settings as and when asked while setting up the meeting on Mobile App.
 - Please note that participants connecting from mobile devices or tablets or through laptop connecting via mobile hotspot may experience audio/video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

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- The helpline number for joining the Meeting through electronic mode will be provided in the meeting invitation which will be sent to the eligible applicants.

By Order of the Board of Directors,

Sd/-
Komal Jolly
(Company Secretary)
ICSI Membership No. ACS: 22020

Noida, 14th April 2022

Registered Office: Carnac Receiving Station,
34, Sant Tukaram Road, Mumbai 400 009
CIN: U40100MH2003PLC143770
Tel: 022 67171000
Website: www.tatapowertrading.com
E-mail: komaljolly@tatapower.com

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ANNEXURE TO THE NOTICE

EXPLANATORY STATEMENT

As required by section 102 of the Companies Act, 2013 (the Act), the following explanatory statement sets out all material facts relating to the business mentioned under item nos. 5 & 6 of the accompanying notice dated 14th April 2022.

Item No. 5 :

This explanatory statement is provided, however, the same is strictly not required as per Section 102 of the Act.

The Members at the fourteenth Annual General Meeting ("AGM") of the Company held on 28th August 2017, had approved the appointment of M/s S.R. Batliboi & Co. LLP (LLP Identification No AAB-4294/ FRN: 301003E/E300005), as Statutory Auditors of the Company, to hold office till the conclusion of the nineteenth AGM.

After evaluating and considering various factors such as industry experience, competency of the audit team, efficiency in conduct of audit, independence, etc., the Board of Directors of the Company have, based on the recommendation of the Audit Committee, at its meeting held on 14th April 2022, proposed the re-appointment of M/s S.R. Batliboi & Co. LLP (LLP Identification No AAB-4294/ FRN: 301003E/E300005), as the Statutory Auditors of the Company, for a second term of five consecutive years from the conclusion of nineteenth AGM till the conclusion of twenty fourth AGM of the Company to be held in the year 2027, at a remuneration as may be mutually agreed between the Board of Directors and Statutory Auditors.

M/s S.R. Batliboi & Co. LLP have consented to their appointment as Statutory Auditors and have confirmed that if appointed, their appointment will be in accordance with Section 139 read with Section 141 of the Act.

The Board recommends the Ordinary Resolution set out at Item No. 5 of the Notice for approval by the Members.

None of the Directors and Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested in the Resolution set out at Item No. 5 of the Notice.

M/s S.R. Batliboi & Co. LLP are not related to any other Director or KMPs of the Company.

Item No. 6:

Mr. Amar Jit Chopra was appointed as an Additional Director of the Company with effect from 14th October 2021 by the Board of Directors under Section 161 of the Act. In terms of Section 161(1) of the Act and Articles of Association of the Company, Mr. Chopra holds office only upto the date of the forthcoming AGM of the Company but is eligible for appointment as a Director, whose office shall be liable to retire by rotation. A notice under Section 160(1)

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of the Act has been received from a Member signifying its intention to propose Mr. Chopra's appointment as a Director.

In the opinion of the Board, Mr. Chopra fulfils the conditions specified in the Act and the rules made thereunder for appointment as a Director. The Board recommends the Resolution at Item No.6 of the accompanying Notice for the approval by the Members of the Company.

Highly acclaimed Chartered Accountant for more than 45 years, Mr. Amarjit Chopra is a senior partner of GSA & Associates LLP Chartered Accountants New Delhi. He was the President of the Institute of Chartered Accountants of India during 2010-11 and Vice-president the year before. He was the Chairman of National Advisory Committee on Accounting Standards by the Central Government for four years till 30th September, 18. He has recently been nominated by Govt of India as a member of National Financial Reporting Authority(NFRA) and also to a Group constituted by the Govt of India to make suggestions on Consultation Paper on Auditing Profession. He has been nominated by the Central Govt. on Bench- II of Disciplinary Committee of ICAI for a period of four years from 2018 to 2022. He was also nominated by Central Govt. as Chairman of Committee to revise Companies Auditor's Report order 2016. He was also nominated by the Central Govt. on the Standing Committee for Decriminalising the Companies Act 2013.

Earlier he was nominated as a member of Investor Education and Protection Fund Authority by Central Govt. of India. He was also nominated by IRDA on the standing committee of Accounting Issues in Insurance Companies. He chaired several important committees that dealt with Auditing and Accounting Standards, Corporate Governance and Banking at the national level. He participated in Board meetings of IFAC, CAPA and SAFA at the international level.

Banking, Finance and Insurance sector interested him immensely which could be evidenced by his nomination as independent director to Bank of Baroda (2006-09) and Indian Bank (2011-14), member of the Securities & Exchange Board Committee on Disclosures and Accounting Standards, Board Member of the Insurance Regulatory Authority of India and member Audit Committee of the Reserve Bank of India.

He contributed significantly to the development of the auditing and accountancy discipline in India over various years. Besides chairing the other Committees of ICAI, he was the Chairman of Accounting Standards Board and Auditing and Assurance Standards Board of ICAI for two years each. He was responsible for introducing IFRS Certificate Course in India and Middle East. He has been a part of IFRS training programmes for members of Nepal and Myanmar Institutes. Also he lead the teams for conducting IFRS training programmes in Bhutan. Also he served the International Audit and Assurance Standards Board of IFAC as Technical Advisor during 2009-10. He served on the IFAC Committee of Professional Accountancy Organisation Development for a period of three years (2010-13). He was the Vice Chairman of the committee for the year 2013. Corporate governance and due diligence attracted his attention and was nominated to the SEBI Committee to review the performance of corporates as regards governance.

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He was appointed by the Government of India to investigate complex issues in relation to M/s Xerox India Ltd. He also served as Vice-Chairman of the High Powered Committee of ICAI that examined Satyam fraud in India and investigated several other matters during his career as professional auditor.

He has been conferred honorary membership of the Institute of Chartered Accountants of Australia and New Zealand and honorary Life membership of the Association of International Accountants London.

A prolific speaker, he has delivered more than 2900 lectures on various topics including Accounting and Auditing Standards, IFRS, Banking including Financial Inclusion, Insurance, Corporate Laws, Corporate Governance, Ethical Standards, Peer Review both in India as well as abroad. He has been included on the roster of IMF as a resource person and has conducted missions in Mauritius, Bhutan and Seychelles. He has contributed articles in journals on Accounting, Auditing and Corporate Governance and has been a part of panel discussions on these subjects on some of TV channels.

Further details and current Directorships of Mr. Chopra are provided in the Annexure to this Notice.

In compliance with the applicable provisions of the Act, the appointment of Mr. Amar Jit Chopra as a Director is now being placed before the members for their approval.

Other than Mr. Chopra, none of the Directors of the Company or their respective relatives are concerned or interested in the Resolution at Item No.6 of the accompanying Notice.

Mr. Chopra is not related to any other Director or KMPs of the Company.

By Order of the Board of Directors,

Sd/-
Komal Jolly
(Company Secretary)
ICSI Membership No. ACS: 22020

Noida, 14th April 2022

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34, Sant Tukaram Road, Mumbai 400 009

CIN: U40100MH2003PLC143770

Tel: 022 67171000

Website: www.tatapowertrading.com

E-mail: komaljolly@tatapower.com

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**Details of the Directors, seeking re-appointment at the Twentieth Annual General Meeting
(In pursuance of Secretarial Standard 2 on General Meetings):**

Name of Director	Ms. Kiran Gupta	Mr. Sanjay Kumar Banga	Mr. Amarjit Chopra
DIN	08196580	07785948	00043355
Date of Birth	07 th January 1972	24 th July 1967	27 th June 1952
Date of Appointment	21 st August 2018	19 th July 2019	14 th October 2021
Expertise in functional areas	<p>Ms Kiran Gupta is the CEO & Executive Director of Powerlinks Transmission Ltd (JV of Tata Power Company Ltd & Power Grid Corporation India Ltd).</p> <p>She has 28 years of experience in Power Sector.</p> <p>Prior to her present role, she had served for 17 years at Tata Power Delhi Distribution Limited (TPDDL), a Public Private Partnership with Delhi Government. During this tenure, she headed diverse areas of responsibilities such as Design & Engineering, Contracts, Operations & Enforcement, Policy Advocacy, Performance Assurance and Load growth/Electrification projects for Pvt/Govt entities in the network. She has been Instrumental in driving several transformational changes thru' Technological interventions like ADMS, BCM, Demand Side Management and delivering Value added services to enhance customer experience.</p> <p>She has spent initial 10 years with Tata Consulting Engineers and led numerous Utility and Industrial projects including the Technical feasibility study for erstwhile DVB before privatization of electricity distribution in New Delhi under 'PPP' model.</p> <p>She is also member of CMI&B (Committee for Members in Industry& Business) framed by ICAI to identify and address the Regulatory & Tariff related issues in the entire Power sector. She is Steering Committee member from Tata Power at WePower- South Asia Women in Power Sector platform launched in Feb'2019 and funded by World Bank.</p>	<p>Mr. Banga presently heads the Transmission and Distribution Vertical at Tata Power which includes the Distribution services across Mumbai, Delhi, Ajmer, Power Trading Business and Transmission Business in Mumbai and Powerlinks Transmission. In a recent addition to Tata Power's Kitty, Mr. Banga also oversees the recently acquired Distribution companies in Odisha – CESU, SOUTHCO, WESCO and NESCO.</p> <p>Prior to this, he led the Tata Power Delhi Distribution Limited (Tata Power-DDL), a Public Private Partnership (JV) of TATA Power and Government of National Capital Territory of Delhi as the Chief Executive Officer.</p> <p>A power sector veteran with around three decades of experience in Power Generation and Distribution business, Mr. Sanjay Kumar Banga brings with him an expertise in the power sector, covering areas of Operational Technologies, Project Management, Utility Business process Re-engineering and Regulatory Environment that are essential for strengthening of electrical utilities to meet reliability and AT&C loss reduction targets under regulatory regime. The learning he gathered through associations with leading Public and Private sector electrical utilities in India equips him very well to tackle the enormous challenges of the electricity distribution business in India and abroad. His deep knowledge of the subject makes him a regular speaker in seminars / workshops / panel discussions in India and geographies around the world.</p>	<p>Highly acclaimed Chartered Accountant for more than 45 years, Mr. Amarjit Chopra is a senior partner of GSA & Associates LLP Chartered Accountants New Delhi. He was the President of the Institute of Chartered Accountants of India during 2010-11 and Vice-president the year before. He was the Chairman of National Advisory Committee on Accounting Standards by the Central Government for four years till 30th September, 18. He has recently been nominated by Govt of India as a member of National Financial Reporting Authority (NFRA) and also to a Group constituted by the Govt of India to make suggestions on Consultation Paper on Auditing Profession. He has been nominated by the Central Govt. on Bench- II of Disciplinary Committee of ICAI for a period of four years from 2018 to 2022. He was also nominated by Central Govt. as Chairman of Committee to revise Companies Auditor's Report order 2016. He was also nominated by the Central Govt. on the Standing Committee for Decriminalising the Companies Act 2013.</p>
Qualifications	Ms Gupta is a qualified Electrical Engineer from Delhi College of Engineering and is 'GOLD' Medalist from Delhi University with 28 years of experience in Power Sector. She has done Technology	Mr. Banga is an alumnus of the National Institute of Technology (NIT), Kurukshetra. He has his Master's degree in Business Administration (MBA) from the esteemed Faculty of Management Studies (FMS), Delhi. Also, he has	Chartered Accountant

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Name of Director	Ms. Kiran Gupta	Mr. Sanjay Kumar Banga	Mr. Amar Jit Chopra
	Innovation program at IIM-Bangalore and 'Leadership Institute Program' by BCG.	completed the Senior Executive Leadership Program from the most coveted Harvard Business School.	
Terms & conditions of appointment	Appointed as a Non-Executive (Woman) Director	Appointed as a Non-Executive Director	Appointed as a Non-Executive Director
Remuneration	Nil	Nil	Only sitting fee is paid.
Directorships held in other companies (excluding foreign Companies)	1. Powerlinks Transmission Limited ED&CEO 2. Mandakini Coal Company Limited 3. Dagachhu Hydro Power Corporation.	1. Tata Power Delhi Distribution Limited 2. TP Central Odisha Distribution Limited 3. TP Southern Odisha Distribution Limited 4. TP Western Odisha Distribution Limited 5. TP Northern Odisha Distribution Limited 6. Tata Projects Limited	1. Rico Auto Industries Limited 2. Rico Investments Limited 3. Roop Automotives Limited 4. ICAI Accounting Research Foundation 5. Tata Power Delhi Distribution Limited 6. SBI Mutual Fund Trustee Company Pvt. Ltd.
Committee positions held in other companies	1. Powerlinks Transmission Ltd. Corporate Social Responsibility Committee- Member 2. Dagachhu Hydro Power Corporation- Audit Committee- Member	1. Tata Power Delhi Distribution Limited - Corporate Social Responsibility Committee- Member Operations Review Committee- Chairman 2. TP Central Odisha Distribution Limited- Corporate Social Responsibility Committee- Member Audit Committee- Member 3. TP Southern Odisha Distribution Limited - Audit Committee- Member 4. TP Western Odisha Distribution Limited- Audit Committee- Member 5. TP Northern Odisha Distribution Limited - Audit Committee- Member	1. Tata Power Delhi Distribution Limited - Audit Committee- Chairman Committee for Liquidation of Regulatory Assets - Member 2. Rico Auto Industries Limited-Audit Committee, Stakeholders Relationship Committee- Chairman Budget & Investment Committee, Risk management committee - Member 3. ICAI Accounting Research Foundation- Audit Committee- Member 4. SBI Mutual Fund Trustee Company Pvt. Ltd.- Audit Committee- Member
Number of Shares held	Nil	Nil	Nil
Number of Board Meetings attended during the year	3	4	2
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	None	None	None

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